



# Volunteer Policy



<b>Version Date: Dec 14</b>	<b>Reissue Date: Dec 15</b>
<b>Owner(s):</b>	<b>Workforce Coordinator</b>
<b>Approved By:</b>	<b>Management Committee</b>
<b>Communication Method(s):</b>	<b>Club Website</b>
<b>Statement:</b>	Bath Dolphin Swimming Club is committed to supporting and valuing its volunteers.
<p>Bath Dolphin SC will:</p> <ul style="list-style-type: none"><li>• Provide a friendly and informative induction to all new volunteers.</li><li>• Provide Job descriptions for all long term positions.</li><li>• Support volunteer recruitment, training and recognition.</li><li>• Ensure that all volunteers are given ongoing and professional training.</li><li>• Present a 'Volunteer of the year' award at its annual dinner.</li><li>• Ensure that all members are aware of the volunteer policy.</li><li>• Be aware of the external commitments and needs of volunteers at all times.</li><li>• Follow the volunteer recruitment plan and monitor on an annual basis.</li><li>• Encourage all to offer their time and support to the club whenever possible.</li></ul> <p>Bath Dolphin SC values and beliefs are:</p> <ul style="list-style-type: none"><li>• That "no job is too small."</li><li>• Its volunteers are crucial to the success of the Club and the enjoyment of its members.</li><li>• Its volunteers dedication is worthy of considerable thanks and recognition especially as they provide a free service equivalent to an annual commercial cost of approx £60,000.</li></ul>	